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| *C:\Users\jim.connelly\Desktop\NJHC Mini Logo2 (5).jpg***Use this form at every workgroup meeting (in-person/by phone). Send a completed copy via email to** **catherine.connelly@njhealthmatters.org****. This form will be used to provide updates to the action plan, evaluation metrics, and to update our website.**  | **Workgroup County/Name/Date** |
| County/Workgroup:Meeting Date: |
| **Sign-in Sheet/Attendees** |
| Name: |   | Organization: |   | Email (if new group member or new email address): |
| Lisa Sprague |  | Community Pride |  |  |
| Chris Anderson |  | Morristown Medical Center |  |  |
| Gail Gratzel |  | Pequannock HD |  |  |
| Laurie Becker |  | Morris County DHS |  |  |
|  Amanda Thorpe |   |  Morristown Medical Center |   |   |
| Lori Rizzuto |  | AHS |  |  |
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Actions Taken Since Last Meeting:

Action/By Who:

1. Laminated Care with resources – Tara and Chris. Some work has been done but not completed. L. Becker shared that the county has similar resource that we should review.
2. L. Rizzuto invited L. Becker and representatives of MHA (not available for today’s meeting)

Need to Make Updates to Action Steps (Identify Action Step being **revised** or mark as **NEW**)

Action/By Who/By When:

1. L. Becker will send to this group Code Blue resources (training and resource list
2. Morris County Stigma Free Communities – L. Becker provided information and dates of upcoming meetings. It appears that there are shared goals and objectives between our groups
3. L. Sprague discussed Mental Health First Aid trainings and her program services. She and L. Becker to collaborate
4. G. Grazil and M. Borden are partnering on first responder training for the municipalities in their area.

Need to Make Updates to Strategies or Metrics

\_\_\_\_ Yes \_\_\_X\_\_ No If yes, please list updates below:

Need Data, Research or Technical Support

\_\_\_\_\_ Yes \_\_X\_\_\_ No If yes, please specify need: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key Decisions, Notes, Meeting Summary:

1. Incorporation into Stigma Free workgroup
2. Evaluate County resources for laminated card
3. Pequannock training

Next Workgroup Meeting (Date, Time, Place): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_